

Having Success with File Transfer Protocol (FTP)

Macintosh Computers~

When using a Mac, either OS10, OS9 or earlier it is best to use FTP client software. This is a program that speaks the language of File Transfer Protocol. Web browsers speak the language of HTTP, (Hyper Text Transfer Protocol) and are unpredictable for FTP connections. Most programs have a free period of use and after that only request a small license fee.

Following are links to some selected Mac sites for downloading the programs;

<http://cyberduck.ch/>

<http://fetchsoftworks.com>

<http://www.pure-mac.com/ftp.html> (Reviews and many links)

PC Computers~

When using a Windows computer it is possible to use the Web Browser, Internet Explorer. However, using an FTP program is still best as Web browsers speak the language of HTTP, and are unpredictable for FTP connections. See links below for downloading this software. With IE it is a convoluted procedure.

To log on with Internet Explorer 8 you must enter the full address; **ftp://ftp.aardvarkimaging.com** and press return. The page will load and display "Internet Explorer cannot Display the web page." Go to the upper right corner of the window and click on the "Page" pull-down menu, select "Open FTP site in Windows Explorer." A new window and an error window will eventually come up. Click "OK" to dismiss the error. Now, in this new window select "File" and then "Login As." Enter *User Name* and password, select "Log On." You can now try to drag and drop items to the FTP site.

You should see some folders and files on the ftp site. Adjust the size of your browser window so that other windows can be seen, i.e. the window your file and folder is in. You can now drag and drop your company named folder to our FTP window and the upload will begin.

Following are links to some selected PC sites for downloading FTP programs;

<http://www.ipswitchft.com/>

<http://www.ftpx.com/>

<http://www.globalscape.com/cuteftp/>

Important Notes~

The FTP site is a **Public area**, please place your files in a folder with **your company name**. It is always safest to compress your upload using .zip or .sit on your folder and documents to maintain file integrity during upload/transfer. Illustrator files, InDesign, Quark etc., can get scrambled if not compressed. Photoshop files are the exception.

Once files are posted it is **very important** that you send us an email to **jobs@aardvarkimaging.com** and lets us know your files are posted and what they are called. Also, give us a brief description of what you need.

Log On Info for Aardvark FTP: Case Sensitive

Using FTP client software:

Host: ftp.aardvarkimaging.com

User name: client

Password: 55512

Using a Browser: [not as good, may work with Explorer on the PC]

Host: ftp://ftp.aardvarkimaging.com

User name: client

password: 55512

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